

ESCALANTE CEMETERY MAINTENANCE DISTRICT
MARCH 4, 2024
REGULAR MEETING - 6:00 P.M.
ESCALANTE CITY COUNCIL CHAMBERS - 56 NORTH 100 WEST

Board Chair Melani Torgersen called the meeting to order at 6:00 p.m. in the Escalante City Council Chambers.

Present at said meeting were Board Chair Torgersen, Board Members Gene Quilter, Lisa Young, Jay Brooks, Terry Olsen and City Treasurer Nancy Porter.

No one else was present.

Board Chair Torgersen led the Pledge of Allegiance.

ADOPTION OF THE AGENDA

Board member Olsen moved to adopt the agenda as written. Board member Quilter seconded the motion. Motion carried with Board members Brooks, Quilter, Olsen and Young voting aye.

APPROVAL OF THE MINUTES OF DECEMBER 4, 2023 MEETING

Board member Young moved to approve the minutes of the December 4, 2023 meeting as written. Board member Olsen seconded the motion. Motion carried with Board members Brooks, Olsen, Young and Quilter voting aye.

SCHEDULED ITEMS

PURCHASE OF NEW LAWN MOWER

Board Chair Torgersen stated that she would like to purchase a new lawn mower for the Cemetery so we don't have to keep using the city lawn mower. **Board member Brooks moved to purchase a 60" commercial mower up to \$12,000.00. Board member Young seconded the motion. Motion carried with Board members Quilter, Young, Olsen and Brooks voting aye.**

DISCUSS SURPLUS ITEMS

Board Chair Torgersen asked about the track hoe at the Cemetery and if the board would like to surplus this item. Board member Olsen said that he uses it a lot and that we need to keep it. This item was discussed at length and the Cemetery will keep the track hoe.

DISCUSS BURIALS

City Treasurer Porter stated that there was a problem with last funeral and it was discussed that we need to send a letter out to let the mortuaries know that they must contact the city to make arrangements before scheduling a funeral. **Board member Young moved to have City Treasurer Porter draft a letter for the mortuaries of procedure when there is to be a funeral. Board member Quilter seconded the motion. Motion carried with Board members Brooks, Quilter, Young and Olsen voting aye.**

BOARD REPORTS

BOARD CHAIR TORGERSEN

Board Chair Torgersen had nothing to report at this time.

BOARD MEMBER OLSEN

Board member Olsen had nothing to report at this time.

BOARD MEMBER BROOKS

Board member Brooks asked if the cemetery GPS and maps was done yet. City Treasurer Porter stated that we are still working on it. The map was brought out to show the Board what has been done. Board Chair Torgersen asked to set up a meeting with Sunrise Engineering to go over what needs to be done to finish it up and to get it set it up on our phones.

BOARD MEMBER QUILTER

Board member Quilter had nothing to report at this time.

BOARD MEMBER YOUNG

Board member Young had nothing to report at this time.

Board member Young made a motion to adjourn the meeting at 6:31 p.m.

Board member Quilter seconded the motion. Motion carried all in favor.

Nancy Porter, City Treasurer

MINUTES APPROVED

6-3-2024